Vision Computer Programming Services, Inc.
801 2nd Street, Suite A   Safety Harbor, FL 34695
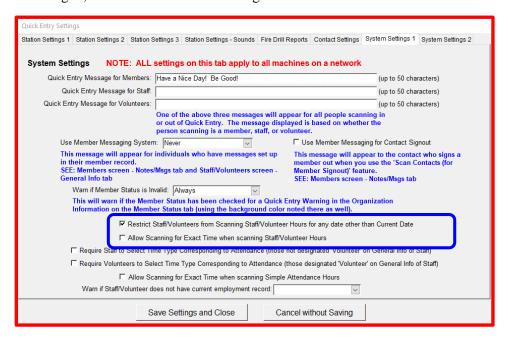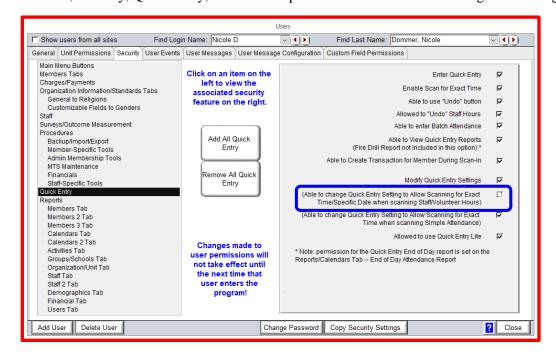888-425-6964   email@visioncps.com   www.visioncps.com

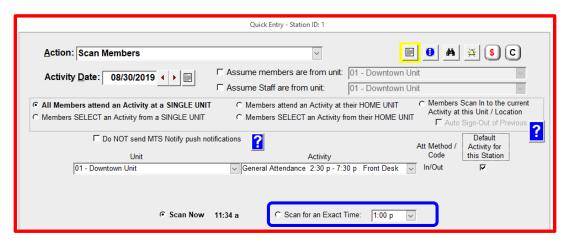**Staff Hours – Do not allow Date or Time Change in Quick Entry**

In Quick Entry, Quick Entry Settings, System Settings 1, check the Restrict Staff/Volunteers from Scanning…, uncheck the Allow Scanning for Exact Time…

In Users, Security, Quick Entry, turn off the option for staff to be able to change that setting

For General Attendance those users can choose exact time

For Staff/Volunteer Hours they cannot and the check in and out times are based on the computer/server clock